



Buxton Nursery

Early Help Offer January 2023

Using the DCSB threshold document Buxton Nursery will identify children and their families who would benefit from early help support.

- We have daily contact, with children and their family and we have an open-door policy. Handovers tend to take place in the playground area but parents are welcome to bring their children into the building and we invite them in as much as we possibly can.
- A Designated Safeguarding Lead (DSL) is available every-day. Laura Bowers fulfils the role as DSL with Deborah Porter as the Deputy. Kerry Bradley is also trained Contact can always be made with LB or DP should they be working off premises.
- We encourage open lines of communications with our families, and they are able to make contact and reach out by email or Family message at any time (these channels are regularly monitored).
- The nursery office and Snug area can be used as a designated space for parents and carers to meet with us, this is a private and safe space.
 - Home visits can be made available where necessary and appropriate.
- Parents and Carers are given the opportunity twice yearly to join Buxton Infant Schools 'Solihull Understanding your Child's behaviour' course.
- Early concerns regarding children or families are shared in team meetings. Strategies for support or interventions are discussed and implemented.
- A chronology of events impacting on a child's life will be maintained securely on site. There is a locked filing cabinet in each room with files for conversation records. Any additional safeguarding files are stored securely within the nursery office. Pre-existing injury records are completed using our Family platform.
- Children's attendance is monitored daily. If a child has not arrived by their expected time, staff will check the phone and office for messages and make contact with the family if it appears they are absent without a reason. This should be done within an hour of the child's expected arrival time. Any absences and the reasons are recorded in the diary.
- Records will be made and stored safely as required. These will have a section for any relevant action to be taken to be documented. At times there may be no action required. It is important that all staff work together and understand what actions they may have responsibility for.
 - All staff complete annual Children Protection training.
 - All DSL's will ensure their training is up to date.
- Buxton Nursery will liaise and work closely with outside professionals as required.

- Buxton Nursery encourages partnership working with local settings. This allows us to share practice, provide a form of supervision and establish a common threshold and way of working.
 - Buxton Nursery will work closely with settings and school's children are transitioning to.

Should we feel it necessary to undertake an assessment of the need for early help we will;

- Meet with parent if concerns are identified.
- Signpost to other agencies for support if necessary.
- Meet with families regularly and ensure relevant actions are implemented and recorded (e.g. referrals to outside agencies, Team around the family meetings) whilst early help is required.
- Any actions will be completed in a timely manner.

Our early help offer was reviewed on 24th January 2023 will be reviewed again in the next academic year alongside our Child Protection and Safeguarding policy.