



BUXTON NURSERY **Medication Procedure**

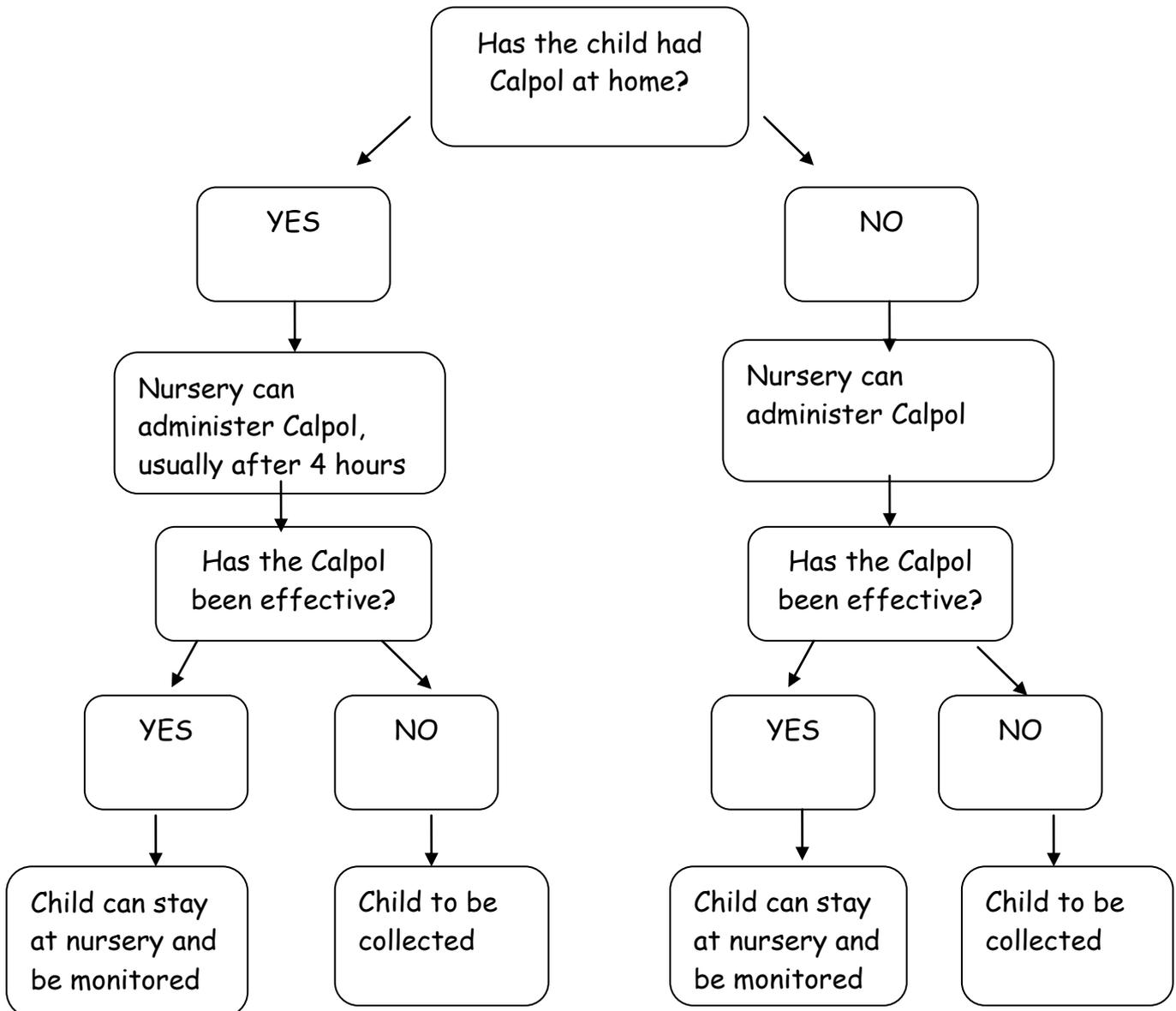
1. With the exception of Calpol and Piriton, only medicine prescribed by your child's doctor or with a letter from your child's doctor will be administered.
2. Medicines can be prescribed by;

Doctor
Dentist
Nurse Prescriber
Pharmacist Prescriber
3. **Antibiotics** – if a child is given a new prescription for antibiotics they will need to stay at home for 24 hours after the first dose in case they have a reaction .
4. **Non-Prescription Medicine (e.g Calpol/Ibuprofen)** – Nursery will only administer Calpol or Ibuprofen in response to a child having symptoms. We will not administer it at regularly intervals. If a child needs multiple does of non-prescription medication the likely hood is that they are not well enough to attend nursery. Nursery will only administer one non-prescribed medication per day (either calpol or ibuprofen). Calpol must not be given to a child for more than 3 consecutive days. Please see the flow chart on the following page.
5. **Piriton** – this may be administered in an emergency (with verbal parental consent before administration when possible). Staff will monitor the child and contact parents accordingly.
6. Medicines MUST be in original containers with instructions so that they can be administered correctly.
7. Medicines will be stored in a high cupboard or the fridge away from children.
8. If a syringe is supplied with a child's medication the syringe must be used. If a syringe is not provided and the dosage is not 2.5mls or 5mls then nursery will not administer the medication.
9. Ask parents if it is possible to give medicines before or after sessions.
10. NEVER force a child to take medicines if they refuse. Inform parents on the day that you have been unable to administer the medicine.
11. Staff must fill in the 'record of administration of medication' and write down the medication, doses and times to be given, also the time of the last dose given by the parent. Staff must write down the exact times the medication was administered and the dose.
12. When the parent comes to collect the medication they must sign the administration record to say what times their child has had their medication.
13. Cream e.g. nappy cream, can be administered without filling in a consent form if it is in the child's changing bag.
14. Teething – with the exception of Ashtons or Nelsons powders which contain no drugs, all teething gels must be prescribed or accompanied with a letter from the GP.

15. Children under 16 should never be given aspirin unless prescribed.

Long term medical needs. A HEALTH CARE PLAN will be drawn up for those children with a long term medical need, if we have information about the child's condition and a consent form has been filled in by the parent any medicines can then be administered. Training will be accessed for staff where the administration of medicine requires medical or technical knowledge.

A child who has a temperature of 39 C or above will need to be collected immediately



Day 1, if the child requires further calpol, then they need to be collected

Day 2, same process as above

Day 3, child to be seen by GP. Nursery to discuss return date with parents

Policy adopted on _____

It will be reviewed on _____

Signed _____(Manager)